



Centre for Land Warfare Studies

Ph/Text/WhatsApp: +91-9311950042
Fax: +91-11-25692347

RPSO Complex, Army Parade Ground
Delhi Cantt – 110010

Vacancy for Assistant IT Manager cum Researcher | CLAWS

Vacancy of Assistant IT Manager cum Researcher are available at Centre for Land Warfare Studies (CLAWS). CLAWS is an independent 'Think Tank' under the army and functions five days a week from 0930 hours to 1700hrs. Contract will be for **two years**.

Eligibility: Open to all civilians with Post Graduation/Graduation or equivalent degree from any recognised university. Work experience is desirable but not mandatory.

Charter of Duties

- a) Research and study on the subject (s) of “_” (to be decided with consultation of Director General, CLAWS).
- b) Write two web articles or one Issue Brief on the subject per quarter assigned during the period of contract. The Issue Brief should be submitted for peer review in the first fortnight of the third month of the quarter.
- c) It is desirable that you contribute articles, in addition to the above, in CLAWS Journal / Scholar Warrior.
- d) Conduct minimum one seminar/workshop/round table discussion each year on the subject assigned and prepare the report.
- e) Liaise with government departments, educational institutions, Think Tanks and individuals, as applicable, and use available material documents, records etc for research including travel outside Delhi.
- f) Compile, transcribe and edit papers and proceedings of events like seminars, discussions etc, held by CLAWS, for their eventual publication in the form of a book/monograph/research paper.
- g) Assist other researchers to organise events for CLAWS.
- h) Any other task assigned by Director General/Addl Director General/ Director(s) or as delegated.
- i) It is mandatory to attend all events organised by CLAWS.
- j) **Digital Content & Media Responsibilities**
 - Create and edit professional-quality videos, reels, and short-form content for digital platforms.
 - Design visual materials including flyers, posters, thumbnails, and other communication assets.



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- Maintain consistency in visual identity and branding across all digital outputs.
 - Manage and update web content using content management systems, including basic website maintenance.
 - Optimise digital content for various platforms, ensuring appropriate formatting and engagement.
 - Collaborate with internal stakeholders to conceptualise and execute creative campaigns and event-related media.
 - Ensure timely delivery of high-quality content while managing multiple assignments efficiently.
- k) It is desirable that you contribute articles in Indian newspaper/magazines on contemporary international affairs. The CLAWS should be informed of your publications outside of CLAWS during the period of contract.
- l) Your publications and any other work outside of CLAWS, during the period of contract, must reflect your appointment at CLAWS.
- m) The copyright of all materials published lies with CLAWS, New Delhi. Authors may use the article elsewhere after publication, with prior permission of CLAWS and due acknowledgement given to the CLAWS. Authors are themselves responsible for obtaining permission to reproduce copyright material from other sources.
4. **Consultancy Fee. Rs 34,000/- 1,250/- 41,500/- per month.**
5. Interested Candidates may Register for the form using the following

Link: <https://forms.office.com/r/UtWu12mzpd>

On or before **03rd March 2026 1730hrs**. The exact date of the interview will be shared with the shortlisted candidates after the eligibility screening process has been completed.